

# INSTRUCTIONS TO AUTHORS

## CRITICAL REVIEWS™ IN NEUROBIOLOGY

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### MANUSCRIPT SUBMISSION

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### MANUSCRIPT PREPARATION

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- (1) Write in clear, concise English. Authors are responsible for all aspects of manuscript preparation. Extensive changes to the manuscript will not be undertaken by the Editor or during the production process.
  - (a) **Non-English Speaking Authors.** Authors in non-English speaking countries are requested to find persons who are fully conversant and competent in English writing and also familiar with medical terminology to edit manuscripts before they are submitted to the editor. Referrals to U.S. translation services authorized by the publisher are available at [www.submission.begellhouse.com](http://www.submission.begellhouse.com).
- (2) **Original** submitted manuscript should be provided in pdf format. **After** acceptance of your manuscript for publication in one of our journals, please provide your manuscript as follows: double spaced with 1" margins all around with the page size set for letter (8½" x 11"). Times Roman is the preferred typeface for manuscripts. Acceptable formats for text files are Microsoft Word or LaTeX. All pages should be numbered consecutively. Manuscripts should begin with title information and end with pages containing references, tables, and figure legends. Figures must be submitted in either a separate file containing all figures or individual figure files. All figures must be labeled (example: 1, 2, 3, etc) clearly for proper placement within the text. Figures can be submitted in the following formats: word, tiff, jpeg, or eps.
- (3) All manuscripts must include the following:

**Author Information:** Senior authors full name, affiliation, and e-mail address. Corresponding authors complete mailing address and e-mail address. Additional author's affiliation and email address.

**Abstract:** All manuscripts must have an abstract not to exceed 300 words.

**Running Head:** An abbreviated form of the title with no more than 40 characters and spaces.

**Key Words:** All manuscripts should have a list of key (indexing) terms. Three to ten key words or terms not in the title will assist indexers in cross-indexing your article.

**Body:** The body of the article presents details of the review. It should be divided into several sections identified by headings and subheadings according to the following scheme:

#### I. PRINCIPAL HEADING

##### A. First Subheading

##### 1. Second Subheading

##### a. Third Subheading

Italic or boldface type should be clearly indicated and Greek or unusual characters should be written plainly or explained by annotations. Simple fractional expressions should be written with a slant line rather than stacked, so that only a single line of type if required in the text.

**TABLES:** Tables should be used only when they can present information more effectively than can be done in running text. Avoid any arrangement that unduly increases the depth of a table, column heads should be as brief as possible, use abbreviations liberally. Tables should also be numbered in sequence in the order in which they appear, and all should be referred to in the text. Explanatory material essential to the understanding of the table should be written as footnotes keyed with superscript letters.

**ILLUSTRATIONS:** Figures should be numbered in series, and all legends should be typed double spaced and placed at the end of the text file. All figures should be called out in the text in numerical order. Figures should be supplied in a separate file or in individual files. Symbols used in figures (open or closed circles, triangles, squares, etc) and lettering of labels should be sized for optimum reproduction but should not exceed the size of the journal pages (size requirements can be obtained by emailing [erica@begellhouse.com](mailto:erica@begellhouse.com)). Color reproduction of figures is possible at the author's expense, rates will be provided upon request. For figure legends, the word **FIGURE** should be caps followed by the appropriate number and a period. The word **Figure(s)** is always abbreviated in the text as **Fig./Figs.** unless it is the first word in a sentence, then it is spelled out **Figure/Figures**.

**FORMULAS AND EQUATIONS:** Displayed equations should be incorporated in the text and should be numbered using Arabic numerals (in parentheses) in sequence. In the text, they should be referred to as, e.g., Eq. (12). At the beginning of a sentence, the word **Equation(s)** should be written out. Equations should be part of the word-processing document, using

software component such as Equation Editor or MathType. All symbols should be identified in the text at first mention. Symbols that denote mathematical variables should be in italics. A clear distinction should be made between the characters “l,” “1” (el) and “I” (one); “o,” “O,” and “0” (zero); “w” and “ω” (omega); “v” and “ν” (nu), etc. Please observe correct spacing — e.g., 25°C (not 25° C or 25 °C). For numerical values of measurable quantities, show no more digits than are significant. The use of powers of ten is recommended, e.g.,  $1.23 \times 10^5$  instead of 123,000. Use decimal points, not commas.

**UNITS AND QUANTITIES** Symbols for physical quantities should be those recommended by IUPAC, IUPAP, or ASTM. Units should be in accordance with the Systeme International d’Unites (SI <http://www.physics.nist.gov/cuu/Units/units.html>).

**EMPIRICAL AND STRUCTURAL FORMULAS AND MATHEMATICAL AND CHEMICAL EQUATIONS** should be arranged to fill the width of a single or double column. Subscripts and superscripts (i.e., exponents), such as +, -, =, <, or >, (ex:  $10^2 + 11^4$ ,  $125 - 47$ ) should be spaced but the components of mathematical products should not be spaced.

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**Journal Articles** *NOTE:* Previously the first six authors were followed by et al., however, NLM now lists all authors.

Agarwal S, Rao A. Modulation of chromatin structure regulates cytokine gene expression during T-cell differentiation. *Immunity*. 1998 Dec 25;9(6):765-75.

**Books** *Personal author(s)*

Murray PR, Rosenthal KS, Kobayashi GS, Pfaller MA. Medical microbiology. 4th ed. St. Louis: Mosby; 2002.

*Editor(s), compiler(s) as author*

Gilstrap LC 3rd, Cunningham FG, VanDorsten JP, editors. Operative obstetrics. 2nd ed. New York: McGraw-Hill; 2002.

*Author(s) and editor(s)*

Breedlove GK, Schorfheide AM. Adolescent pregnancy. 2nd ed. Wiecezorek RR, editor. White Plains (NY): March of Dimes Education Services; 2001.

*Chapter in a book*

Meltzer PS, Kallioniemi A, Trent JM. Chromosome alterations in human solid tumors. In: Vogelstein B, Kinzler KW, editors. The genetic basis of human cancer. New York: McGraw-Hill; 2002. p. 93-113.

**Conference Proceedings**

Harnden P, Joffe JK, Jones WG, editors. Germ cell tumours V. Proceedings of the 5th Germ Cell Tumour Conference; 2001 Sep 13-15; Leeds, UK. New York: Springer; 2002.

*Conference paper*

Christensen S, Oppacher F. An analysis of Koza's computational effort statistic for genetic programming. In: Foster JA, Lutton E, Miller J, Ryan C, Tettamanzi AG, editors. Genetic programming. EuroGP 2002: Proceedings of the 5th European Conference on Genetic Programming; 2002 Apr 3-5; Kinsdale, Ireland. Berlin: Springer; 2002. p. 182-91.

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